

PRR-19-00037



City of Hermosa Beach
 1315 Valley Drive, Hermosa Beach, CA 90254
 310.318-0203 - Fax 310.372-6186
 Email: recordsrequest@hermosabch.org



Received By: Tanesha H.
 Referred To: _____
 Date Referred: 04/18/19

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>SCOTT JESSEN - JIC LAW FIRM PC</u>		Email: <u>scott@jandclawfirm.com</u>
Address: <u>348 S. Waverly Rd Suite 107</u>		Phone: <u>616-638-0849</u>
City: <u>HOLLAND, MI 49423</u>		Fax: <u>616-366-9077</u>

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

Please see Attached letter that was sent to Hermosa Police Dept.
We are requesting a Police report involving LISA Little dob 12-29-1963
I can call and pay with a Credit card. We have trial set for April 22
in Ottawa County, MI. I would like to receive the report
before then if possible. Any rush fee would be paid.

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. **Accepted method of payment:** Cash or check. Credit card accepted in person only.

[Signature]
 Signature

4-18-19
 Date

For Departmental Use Only:

Action Requested:	Action Taken:	By _____ Date _____
<input type="checkbox"/> Review Only	<input type="checkbox"/> Document Reviewed	<input type="checkbox"/> Non-Existent Document
<input type="checkbox"/> Copies Requested	<input type="checkbox"/> Copies Provided	<input type="checkbox"/> Other (Please Explain)
	<input type="checkbox"/> Refusal/Reason _____	

For City Clerk's Use Only:

Date Requestor Notified _____ **Notified By:** _____ **Date Picked Up or Mailed** _____

J & C LAW FIRM, PLC

April 17, 2019

Hermosa Beach Police Department
Attn: Records Department
540 Pier Avenue
Hermosa Beach, CA 90254
Fax: 310-798-8926

VIA FAX ONLY

**Re: Lisa Elizabeth Little, d/o/b 12-29-1963
Incident #18-2720**

Dear Records Custodian,

I am requesting a police report regarding the above referenced matter. It can either be faxed, 616-366-9077, or emailed to scott@jandclawfirm.com. If there are any costs, please advise and they will be promptly paid.

I represent a Cathreen Holliday-Mathews in a custody matter in 20th Circuit Court in Ottawa County, MI; case no. 14-078431-DC. Lisa Little is the paternal grandmother of the minor child between Ms. Holiday-Mathews and a Gregory Salinas.


From my understanding, Ms. Little was visiting Hermosa Beach and was intoxicated to the point she received medical treatment. This is one of the many concerns my client has in the custody matter with Ms. Little and Mr. Salinas is the use of alcohol. At one point, Mr. Salinas and Ms. Little were living together and may be again soon.

We have a trial set in this matter this Monday, April 22, 2019. I would appreciate obtaining a copy of the police report prior to this Monday.

Thank you for your cooperation and assistance in this matter. Should you have any questions or concerns, please do not hesitate to contact this office.

Sincerely,

J & C Law Firm, PLC


Scott E. Jessen

348 S. Waverly Rd. Suite 107 Holland, MI 49423
Scott E. Jessen (616) 928-1604 ext. 101 scott@jandclawfirm.com
Andrei H. Ciobanu (616) 928-1604 ext. 102 andrei@jandclawfirm.com